

SUBMIT WITH BID

MWBE GOOD FAITH DOCUMENTATION

(Re-Bid) Barrett's Chapel K-8 Roof Replacement BID/RFP#10182019

To support this request for a waiver, I include the following information of good faith effort, which I certify to be true to the best of my knowledge.

I do hereby certify that on this project I have made a good faith effort to include MWBEs by completing the following efforts to include the following:

The responsive bidder shall provide the following documentation of his good faith efforts and the MWBE firms that will be used on the project:

1. Notification of Opportunity: Vendor must provide SCS with copies of solicitations for quotes sent to at least three (3) MWBE firms for each subcontract to be let under this contract. Each solicitation shall contain a specific description of the work to be subcontracted, location where bid documents can be reviewed, representative of the Prime Bidder to contact, and location, date and time when quotes must be received.
2. MWBE Contact: A detailed statement of the efforts made by the contractor prior to and up to 10 days before the bid opening to solicit minority business enterprises through written notices that describe the categories of work for which subcontracting is being solicited, the type of work to be performed, and specific instructions on how to submit a bid.
3. Copies of quotes or responses received from each MWBE firm responding to the solicitation.
4. A record of the name, address, telephone number, and dates contacted for each MWBE solicited.
5. Breaking Down Work into economically feasible units to facilitate MWBE participation
6. Copies of quotes received from all firms submitting quotes for that particular subcontract to show proof that MWBE quotes were not the lowest.
7. Documentation of any contacts or correspondence to MWBE business, community, or contractor organizations in an attempt to meet the goal.
8. Letter documenting efforts to provide assistance in obtaining required bonding or insurance for MWBEs.
9. Letter detailing reasons for rejection of MWBEs due to lack of qualification and documenting MWBE unavailability.
10. Documented proof of efforts to negotiate in good faith with interested MWBEs.
11. Letter documenting proposed assistance offered to minority business in need of equipment, loan capital, lines of credit, or joint pay agreements to secure loans, supplies, or letter of credit, including waiving credit that is ordinarily required.

12. Other good faith efforts:

Signature _____
(Company Representative Name)

Date _____

Sworn and subscribed before me this _____ day.

of _____ in the year _____ Notary Public _____

Signature _____
(MWBE Dept. Representative)

Date _____